



**Service Director – Legal, Governance and  
Commissioning**  
**Samantha Lawton**

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## Decision Summary

**Committee:**  
**Date:**  
**Committee Clerk:**  
**TEL:**

**CABINET**  
**TUESDAY 13 JANUARY 2026**  
**Andrea Woodside**  
**01484 221000**

### **Chair**

Councillor Carole Pattison

### **Councillors Attended**

Councillor Beverley Addy  
Councillor Moses Crook  
Councillor Nosheen Dad  
Councillor Viv Kendrick  
Councillor Amanda Pinnock  
Councillor Jane Rylah  
Councillor Graham Turner

### **Observers**

Councillor Masood Ahmed  
Councillor Andrew Cooper  
Councillor Hanifa Darwan  
Councillor Imran Safdar  
Councillor Cathy Scott  
Councillor Habiban Zaman

### **Apologies**

Councillor Tyler Hawkins

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## **8: Annual RIPA Update**

To receive an update on use of the Regulation of Investigatory Powers Act 2000 by the Council since the previous report in December 2024.

Contact: David Stickley, Legal Services

That the Annual RIPA report be received and noted.

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**9: Kirklees Tourism Strategy 2026-2029**

To consider approval of the Kirklees Tourism Strategy 2026–2029.

Contact: Richard Smith, Creative Development

That the Kirklees Tourism Strategy 2026-2029 be adopted.

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**10: Admission Arrangements for Community and Voluntary Controlled Schools in 2027/2028**

To consider the admission arrangements for all Kirklees community and voluntary controlled schools for 2027/2028. .

Contact: Martin Wilby, Education Places and Access

- 1) That the Kirklees co-ordinated admission schemes for 2027/28, including in-year admissions, as set out in Appendix 2, be approved.
  - 2) That admission arrangements for Kirklees community and voluntary controlled schools, as detailed in Appendix 1C, including the updated sections related to tie-break arrangements and admission requests for out of normal year group (including summer born requests), be approved.
  - 3) That approval be given to the Published Admission Numbers (PAN) for each community and voluntary controlled school, as set out in appendix 1D, including: Birkby Junior School – PAN decrease from 150 to 120 in 2027/28, Dalton School – PAN decrease from 70 to 60 in 2027/28 and Roberttown CE (VC) J & I School – PAN decrease from 34 to 30 in 2027/28.
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**11: Half Yearly Monitoring on Treasury Management activities 2025/2026**

To receive the half yearly monitoring report on treasury management activities for 2025/2026.

Contact: James Anderson, Accountancy

That the half yearly treasury management activity 2025-2026 be noted and that the report be referred to the meeting of Council on 21 January 2026.

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**12: Special Educational Needs and Disabilities (SEND) - Capital Plan Investment for the new build Woodley School and College**

To consider the authorisation of capital plan allocations to enable the construction and completion of the new build Woodley School and College.

Contact: David Martin, Corporate Landlord and Martin Wilby, Education Places and Access

*Exempt Information is provided within Appendix 3 to this report.*

*Consideration must be given to whether the public and press should be excluded from the meeting prior to the determination of the matter to enable the exempt information to be discussed by passing the following resolution:-*

*To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of the following item of business, on the grounds that it involves the likely disclosure of exempt information, as defined in Part 1 of Schedule 12A of the Act.*

*It is considered that the disclosure of the information would not be in the public interest as disclosure could adversely affect overall ability to obtain value for money, compromise the commercial confidentiality of organisations mentioned in the report, which is considered to outweigh the public interest in disclosing information including, greater accountability, transparency in spending public money, and openness in Council decision-making.*

- 1) That approval be given to the draw down of capital funds as detailed in Appendix 3 of this report to enable the procurement and appointment of a building contractor to construct a 180 place new build Communication & Interaction / Autism school to replace the existing Woodley School and College site at Dog Kennel Bank, Huddersfield and to facilitate the completion of this project, in line with procurement regulations and the Council's Contract Procedure Rules.
- 2) That in order to manage the successful delivery of the new build Woodley School and College site at Fernside Avenue without the need to return to Cabinet should any further unexpected costs arise that exceed the approved budget as stated in Appendix 3, authority be delegated, if required, to the Service Directors for Development and for Learning and Early Support in consultation with the Service Director for Finance (S151 Officer) to use the provisions within the Council's Financial Procedure Rules dated June 2025, specifically paragraphs 3.9 to 3.10.
- 3) That authority to the Executive Director of Place to authorise the award of the contract to ensure that a construction contract can be signed for the proposed new build school and the project completed so that the required additional SEND school places can be successfully delivered.
- 4) That authority be delegated to the Service Director – Legal, Governance and Commissioning to enter into any necessary legal agreements or instruments to facilitate the recommendations.

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### **13: Homes and Neighbourhoods Service Governance Review**

To consider the proposals set out within the governance review of the Homes and Neighbourhoods Service.

Contact: Philip Jones, Homes and Neighbourhoods

- 1) That the service risks as set out at paragraph 2.12 of the report be noted.
- 2) That the proposed structure as set out at paragraph 2.14 of the report be noted.
- 3) That it be noted that the proposal includes (i) the change of title for Homes and Neighbourhoods Improvement Board to Homes and Neighbourhood Assurance Board (ii) delegation of the decision for timing of the name change to Portfolio Holder for Transport and Housing and Executive Director of Place (iii) the broadening scope of Homes and Neighbourhood Assurance Board to cover all areas of regulation (iv) the continued importance of the Tenant Led Panel as a bridge between the service and our tenant base (v) the addition of two new officer operational boards (Housing Capital and Revenue Investment Board and Service Quality Assurance Board) to cover risks as identified in section 4.3 and (vi) the broadening of scope of the Transformation Board to include data, and service culture workstreams.

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**14: Response to Awaab's Law - Interim Policy Updates, Repairs, and Maintenance Policy and Damp, Mould and Condensation Policy**

To note the out proposed interim policy updates that will ensure the Council meets the requirements of Awaab's Law.

Contact: David Brook, Housing Repairs and Maintenance

- 1) That the Repairs and Maintenance Policy: Interim Update be noted and approved.
- 2) That the Damp, Mould and Condensation (DMC) Policy: Interim Update be noted and approved.
- 3) That the intention to consult further with tenants on the detail and effectiveness of these policies, which may lead to subsequent policy amendments be noted.
- 4) That the intention to develop further supporting policies and procedures in consultation with tenants.

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**15: Huddersfield Station Gateway Masterplan**

To receive an update to Cabinet on the development of a Masterplan for Huddersfield Station Gateway and consider the approval of the Masterplan and proposed next steps.

Contact: David Wildman, Skills and Regeneration

- 1) That the report and Masterplan document be received and noted.
  - 2) That approval be given to the Masterplan.
  - 3) That authority be delegated to the Executive Director for Place, in consultation with the Cabinet Member (Finance and Regeneration), to adopt the plan and publish it on the Council's website to form the basis for funding bids and investment decisions in the masterplan area.
  - 4) That authority be delegated to the Executive Director for Place, in consultation with the Service Director for Legal Governance, and Commissioning, Service Director for Finance and the Cabinet Member for Finance and Regeneration to (i) progress continued engagement with partners to explore funding opportunities (ii) engage with partners, progress market engagement and explore development partner options, and (iii) enter any appropriate agreements with WYCA and other partners to further develop the masterplan in line with the Council's policies and constitution.
  - 5) That authority be delegated to the Service Director Legal, Governance and Commissioning to enter into, on behalf of the Council, any external funding agreements or legal agreements related to the Masterplan as appropriate and in accordance with the Contract and Finance Procedure Rules.
  - 6) That it be noted that authority related to the procurement of a development partner, and specific projects which emerge from the Masterplan, and associated details regarding funding and delivery, will return to Cabinet for approval as required.
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## **16: Adoption of Moving Traffic Enforcement Powers**

To receive an update on Moving Traffic Enforcement (MTE) and to consider the approval of authorisation to progress with enforcement.

Contact: David Wildman, Skills and Regeneration

- 1) That approval be given to the introduction and trial of MTE powers (introduction would be subject to receiving external funding) using Automatic Number Plate Recognition (ANPR) cameras now that the Council has been granted powers from the Secretary of State – per DfT approval in October 2025.
- 2) That authority and the decision to begin enforcement be delegated to the Executive Director for Place, in consultation with the Service Director for Finance and the Portfolio Holder for Transport, once necessary financial and operational matters on implementation are in place.
- 3) That authority be delegated to the Service Director for Legal, Governance and Commissioning to enter into on behalf of the Council any associated legal formalities including any external funding agreements.
- 4) That authority to the Executive Director of Place, in consultation with the Service Director for Finance and the Portfolio Holder for Transport, the introduction, implementation and enforcement in relation to MTE power (including authority to continue with the MTE powers following any trial, discretion over; future site selection, review periods, relocation of

cameras, cost, procurement of equipment, key decisions involving ticketing and disputes, entering into funding agreements and spending of surplus revenue generated by ticketing, in line with strict DfT mandate on appropriate use of surplus, as outlined herein).

- 5) That approval be given to the trial of the civil enforcement powers coming into place at the three proposed locations, as submitted within the Kirklees application to DfT in July 2025. The three locations being (i) Armitage Bridge – HGV weight limit no entry through the village (ii) Barnsley Road, Flockton – one way (eastbound) HGV weight limit and (iii) Heckmondwike Bus Station – no stopping 2 yellow boxes, at the bus station entrance.
  - 6) That approval be given to the proposed approach (as set out in section 2.3 of the report) for the introduction and use of moving traffic enforcement at appropriate future locations as identified in accordance with the same process as the trial.
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